

Benton High School Application for Employment

We welcome you as an applicant for employment. Your application will be considered with others in completion for the position(s) which you may have indicated.

It is the policy of the Benton High School District to provide all persons with equal employment opportunities. This policy prohibits discrimination in all aspects of our personnel programs and practices because of race, color, religion, national origin, ancestry, age, sexual orientation, marital status or disability. This employer hires only individuals authorized to work under the Immigration Reform and Control Act of 1986.

All information contained in or connected with this application will be considered personal and confidential and used only in conjunction with your possible employment by the Benton High School District. Please furnish us with complete information as outlined in this application. You are encouraged to attach any additional information which you believe qualifies you for the position for which you are applying. *Please type or PRINT in ink.*

Position in which you are applying for _____

Part 1 Personal Information

Name: _____

Maiden Name _____

Address: _____

City

State

Zip

Phone Number: _____ Alternate Phone Number _____

Social Security Number _____

Yes

No

1. Do you have a valid Illinois Driver's License? _____

If yes, specify _____

Class

Number

2. Have you ever been bonded? _____

If yes, please specify employer _____

3. Have you ever been discharged for misconduct or unsatisfactory service or forced to resign from any position? _____

If yes, Please state the date, employer's name, address and reason below.

| | | |
|--|-----|-----|
| | Yes | No |
| 4. Have you ever been convicted of a criminal offense for which the record has not been expunged, sealed or impounded? | ___ | ___ |

Part 2 Employment Preference(s)

1. When are you available to begin work in the Benton High School District?

Are you presently under contract with another school district or employer? _____

2. If you were previously employed by the Benton High School District, what position?

Date: _____ Reason for Leaving: _____

Part 3 Education and Certification

| School Name and Location | Degree | Major/Minor |
|--------------------------|--------|-------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

(If possible attach transcripts)

Approximate grade point average: _____

Are you currently completing an advanced degree program? _____
If so, where? _____

If you have completed any graduate work which is not included in the information given above, please describe. _____

Certification Status in Illinois (check any that apply and attach any copy (ies) of certificates)

- | | | |
|-------------------|-------------------------------|------------------------|
| ___ Pre School | ___ Elementary (K-9) | ___ High School (6-12) |
| ___ Special K-12 | ___ School Personnel Services | ___ Administration |
| ___ Teachers Aide | ___ Substitute | ___ Other _____ |

If you hold a teaching certificate, where did you do your student teaching? _____

In a non-school setting, describe experiences with children. _____

Part 4 Employment History

List below present and past employment, beginning with your current or most recent. (Use additional pages if needed)

Employer: _____

Address: _____

Name of Supervisor: _____

Describe job duties briefly: _____

Starting salary\$ _____ Ending salary\$ _____

Reason for Leaving: _____

May we contact your employer? _____ YES _____ NO

Employer: _____

Address: _____

Name of Supervisor: _____

Describe job duties briefly: _____

Starting salary\$ _____ Ending salary\$ _____

Reason for Leaving: _____

May we contact your employer? _____ YES _____ NO

Employer: _____

Address: _____

Name of Supervisor: _____

Describe job duties briefly: _____

Starting salary\$ _____ Ending salary\$ _____

Reason for Leaving: _____

May we contact your employer? _____ YES _____ NO

Employer: _____

Address: _____

Name of Supervisor: _____

Describe job duties briefly: _____

Starting salary\$ _____ Ending salary\$ _____

Reason for Leaving: _____

May we contact your employer? _____ YES _____ NO

Activities:

Community Activities(list)

Special interest/Hobbies (list)

School Activities(list)

Please describe what you believe is to be your major strengths as an educator: _____

Are you particularly interested in participating at the building and district levels in curriculum planning and development including the writing and selection of goals, instructional objectives and program development? Briefly describe your interest and background_____

List the co-curricular activities for which you feel well-qualified to serve in a leadership role (head coach, director, sponsor). Include interscholastic athletics for boys or girls, dramatics, clubs, music, forensics, publications, intramural programs, and etc._____

List the activities for which you feel well-qualified to serve in an assistant role._____

Part 5 Personal References

Please list the names of three persons, not related to you, whom you have known at least one year. Please include telephone numbers.

| Name | Address and Telephone Number |
|------|------------------------------|
| 1. | _____ |
| 2. | _____ |
| 3. | _____ |

If other school districts contact us seeking applicants, may we share your application with them?
_____YES _____NO

*****PLEASE READ CAREFULLY BEFORE SIGNING*****

I certify that all the statements made in this application are true and accurate and that no attempt has been made to conceal or withhold pertinent information. I understand that any false

statements on this application shall be considered sufficient cause for dismissal. I further understand that any person who willfully makes false statements or material omissions on this application may be guilty of a Class A misdemeanor.

I authorize the Benton High School District to investigate any of the information contained herein, including contacting my personal and employment references, and I release them from any and all liability for the furnishing of any information concerning me.

I authorize the Benton High School District to submit to the Department of State Police such information and fingerprints as may be required in order to investigate whether or not I have been previously convicted of a crime.

I further agree to comply with all the rules and regulations of the Benton High School District now in force or any that may be established.

Date: _____

Signature: _____

Emergency Contract

In case of emergency, please notify:

Name _____

Address _____ Telephone _____ Relationship _____