



BCHS Remote/Blended Learning Framework



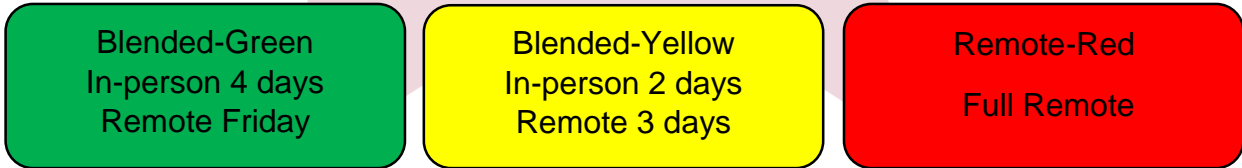
On May 5, 2020, Governor JB Pritzker announced the Restore Illinois plan, which explained a public health approach to safely reopen the state of Illinois. The BCHS Remote and Blended Learning Framework focuses on considerations during Phase 4 of the Restore Illinois plan, with the ability to transition back to Phase 3 or forward to Phase 5 as public health indicators will necessitate.

On June 23, 2020, the Illinois State Board of Education (ISBE) released its guidance titled: Starting the 2020-21 School Year. In-Person Instruction is strongly encouraged during Phase 4. During Phase 4, the Illinois Department of Public Health guidelines will require:

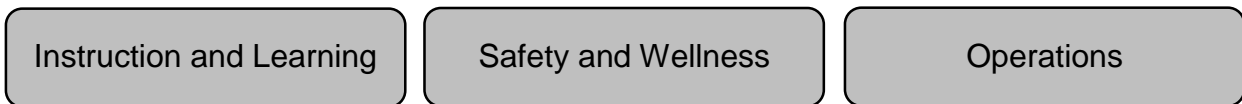
- Use of appropriate personal protective equipment (PPE), including face coverings;
- 50 or fewer individuals gathering in one space;
- Social distancing observed, as much as possible;
- Schools conduct symptom screenings and temperature checks, or require that individuals self-certify that they are free of symptoms before entering school buildings; and
- An increase in school-wide cleaning and disinfection

With guidance received from ISBE, IDPH, the Centers for Disease Control and Prevention (CDC), and the Governor’s Office, Benton Consolidated High School District 103 developed its Remote and Blended Learning Framework for times when it is not possible to conduct school under traditional models.

The goal of the framework is to provide the highest quality of academic instruction and extracurricular opportunities during the COVID-19 pandemic, while prioritizing the safety, mental health, and physical health of our students and employees. Three plans have been developed which allow instruction to transition between plans as dictated by the current status of COVID-19 in the county and school.



The three plans have been divided into the following three sections:



As circumstances related to the COVID-19 pandemic continue to evolve, BCHS is prepared to evolve our instructional methodologies accordingly to meet the needs of our students. BCHS has developed plans that will allow for remote learning, and blended learning (a combination of remote and in-person learning). We will be ready to provide high quality education and supports to our students under any circumstance or mandate.

**Blended-Green
In-person 4 days
Remote Friday**

Instruction and Learning

- Students choosing the Blended Learning option will attend in-person learning on Monday, Tuesday, Wednesday, and Thursday. Friday is remote learning for all students.

“A day” and “B day” classes will alternate daily as displayed in the calendar below:



- Students/Families may opt to do full remote learning, but must commit to only remote learning for the entire semester.
- During in-person learning days, the daily school schedule will be as follows:

Student Arrival Time

Bus/Parent Drop off should arrive between 7:55 am – 8:05 am

Students who drive/bike/walk should arrive between 8:05 am – 8:15 am

1 st Period	8:25 am – 9:29 am
2 nd Period	9:35 am – 10:39 am
3 rd Period	10:45 am – 11:49 am
4 th Period	11:55 am – 12:59 pm

64 minute periods
6-minute passing

Lunch will be from 1:00 pm – 1:30 pm for teachers. Students are expected to leave the building at 12:59 pm.

From 1:30 pm – 3:10 pm, teachers will prepare remote learning lessons, answer questions/emails from students and parents, collaborate with colleagues, and participate in professional development.

4. Breakfast and lunch will be available to students on a “grab and go” basis to be consumed at home.
5. Students are expected to participate in classes DAILY whether they are learning in-person or remotely. During in-person instruction, teachers will be providing the same lesson to in-person and remote learners each day.
6. Daily attendance will be taken.
7. Grading will be traditional grading. Students will be accountable for attending classes remotely or in-person and for completing all assignments.
8. Student Supports (Social Work Services, Academic Guidance, Academic Assistance, etc.) will be provided.
9. Chromebooks will be distributed to all students, unless a student has their own portable device they prefer to use. These devices should be brought with the student to school for in-person learning.

Safety and Wellness

1. All students and employees will be required to have a daily symptom screening upon entering the building. Students and employees must stay home when not feeling well. Symptom screenings certify the following criteria are met:
 - They do not have a temperature of 100.4F or higher.
 - They are not taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce his/her fever.
 - They have not had close contact or cared for someone with COVID-19 within the past 14 days.
 - They have not been directed to self-quarantine by a healthcare provider.
 - They have not been directed to self-quarantine by the County or State Department of Public Health.
 - They do NOT have any of the following abnormal symptoms:
 - Chills
 - Cough
 - Shortness of breath/difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Nausea or vomiting
 - Diarrhea

There are two options to complete the daily symptom screening:

Online: In a browser, navigate to bchs.powerschool.com, login, go to forms, select "Covid-10 Symptom Checker" answer the three questions, type your name, and hit the submit button.

Paper copy: Complete the form by answering the three questions, signing, and dating. Your child will take this form to school and provide to school personnel at the door.

2. EVERYONE will be required to wear face coverings while inside the school and on buses. Anyone unable to comply will not be allowed to enter.
3. Student arrival time will be staggered, allowing social distancing while coming into the building. Once inside, students will report directly to their first hour class (do not congregate in the commons, hallways, etc.).
4. Visitors to the school will be extremely limited. All visitors will be required to wear face coverings and undergo health screenings, including temperature checks, to enter the school building.
5. Class sizes will be reduced due to some students choosing the remote learning option. Desks will be moved to maintain social distancing (6 feet separation) throughout the school day to the extent possible, and all desks will face the same direction. Classrooms will be organized to space students apart to the greatest extent possible while retaining educational function.
6. Students will be provided a sanitizing wipe at the end of each period to clean their desk and chair.
7. Students will be required to move expeditiously in the hallways when moving from class to class during passing periods.
8. Frequent hand washing and hand sanitizing are keys to help prevent the spread of COVID-19, influenza, and other communicable diseases. Employees and students must wash hands as often as possible with soap and water for at least 20 seconds. Hand sanitizers will be available in every classroom and touchless sanitizing stations will be in multiple locations throughout the building.
9. Restrooms, door handles, handrails, and other common areas will be cleaned throughout the day.
10. Students will be limited to groups of 50 in any one area including buses.
11. Two backpack-style deep-sanitation sprayers will be utilized by properly trained custodians with approved sanitizing spray once the building has been vacated for the day.
12. Employees and students will receive safety training related to social distancing, face coverings, personal hygiene procedures, and symptoms of COVID-19.

13. Any student who becomes ill during the school day will be sent home. If the student does not drive, they will be placed in isolation until they can be picked up. The isolation room will be sectioned off, and must not be used until properly cleaned and disinfected.

Operations

1. To the greatest extent possible, visitors will be restricted from entry into the building. Face masks are required to enter a building and must be worn at all times. All visitors must enter at the main entrance and undergo a health screening prior to entering the building.
2. Food Service: Meals for students will be available as “grab and go” at the end of the school day while exiting the building.
3. Transportation:
 - a. Students must wear face coverings at all times when on the bus.
 - b. Eating and drinking is prohibited on the bus.
 - c. Students must provide a completed and signed paper copy symptom screening to the driver prior to being allowed on the bus each day.
 - d. Drivers must wear approved and appropriate face coverings.
 - e. Drivers are subject to health screenings as required by BCHS.
4. All custodial/maintenance staff will follow the established cleaning procedures for building cleaning and disinfection as recommended by the IDPH and will be trained on the return to school guidelines. These procedures will include extra sanitation efforts using certified EPA products in both low/high contact areas including:
 - a. Desktops
 - b. Chairs
 - c. Door handles
 - d. Countertops
 - e. Handrails
 - f. Light switches
 - g. Drinking fountains
 - h. Restroom fixtures

**Blended-Yellow
In-person 2 days
Remote 3 days**

Instruction and Learning

1. Students will be broken into two groups: **Gray** and **Maroon**. These will be based on student last name. If there are students living in the same household with different last names, we ask the parent/guardian to request for these students to attend in the same group. Special service students will be contacted by the special service coordinator to make schedule arrangements.
 - a. Students in the **Gray** group will attend in-person learning on Monday and Wednesday; remote learning the other three school days.
 - b. Students in the **Maroon** group will attend in-person learning on Tuesday and Thursday; remote learning the other three school days.

“A day” and “B day” classes will alternate throughout the week as displayed in the chart below:

	Monday	Tuesday	Wednesday	Thursday	Friday
<u>Week 1</u>	Gray A	Gray A	Gray B	Gray B	Gray A
	In-Person	Remote	In-Person	Remote	Remote
	Maroon A	Maroon A	Maroon B	Maroon B	Maroon A
	Remote	In-Person	Remote	In-Person	Remote
<u>Week 2</u>	Gray B	Gray B	Gray A	Gray A	Gray B
	In-Person	Remote	In-Person	Remote	Remote
	Maroon B	Maroon B	Maroon A	Maroon A	Maroon B
	Remote	In-Person	Remote	In-Person	Remote

2. Students/Families may opt to do full remote learning, but must commit to only remote learning for the entire semester.
3. During in-person learning days, the daily school schedule will be as follows:

Student Arrival Time

Bus/Parent Drop off should arrive between 7:55 am – 8:05 am

Students who drive/bike/walk should arrive between 8:05 am – 8:15 am

1 st Period	8:25 am – 9:29 am
2 nd Period	9:35 am – 10:39 am
3 rd Period	10:45 am – 11:49 am
4 th Period	11:55 am – 12:59 pm

64 minute periods
6-minute passing

Lunch will be from 1:00 pm – 1:30 pm for teachers. Students are expected to leave the building at 12:59 pm.

From 1:30 pm – 3:10 pm, teachers will prepare remote learning lessons, answer questions/emails from students and parents, collaborate with colleagues, and participate in professional development.

4. Breakfast and lunch will be available to students on a “grab and go” basis to be consumed at home.
5. Students are expected to participate in classes DAILY whether they are learning in-person or remotely. During blended learning, teachers will be providing the same lesson to all students each day. Students will be alternating days between in person instruction and remote learning.
6. Daily attendance will be taken.
7. Grading will be traditional grading. Students will be accountable for attending classes remotely or in-person and for completing all assignments.
8. Student Supports (Social Work Services, Academic Guidance, Academic Assistance, etc.) will be provided.
9. Chromebooks will be distributed to all students, unless a student has their own portable device they prefer to use. These devices should be brought with the student to school for in-person learning.

Safety and Wellness

1. All students and employees will be required to have a daily symptom screening upon entering the building. Students and employees must stay home when not feeling well. Symptom screenings certify the following criteria are met:
 - They do not have a temperature of 100.4F or higher.
 - They are not taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce his/her fever.
 - They have not had close contact or cared for someone with COVID-19 within the past 14 days.
 - They have not been directed to self-quarantine by a healthcare provider.
 - They have not been directed to self-quarantine by the County or State Department of Public Health.
 - They do NOT have any of the following abnormal symptoms:
 - Chills
 - Cough
 - Shortness of breath/difficulty breathing
 - Fatigue
 - Muscle or body aches

- Headache
- New loss of taste or smell
- Sore throat
- Nausea or vomiting
- Diarrhea

There are two options to complete the daily symptom screening:

Online: In a browser, navigate to bchs.powerschool.com, login, go to forms, select "Covid-19 Symptom Checker" answer the three questions, type your name, and hit the submit button.

Paper copy: Complete the form by answering the three questions, signing, and dating. Your child will take this form to school and provide to school personnel at the door.

2. EVERYONE will be required to wear face coverings while inside the school and on buses. Anyone unable to comply will not be allowed to enter.
3. Student arrival time will be staggered, allowing social distancing while coming into the building. Once inside, students will report directly to their first hour class (do not congregate in the commons, hallways, etc.).
4. Visitors to the school will be extremely limited. All visitors will be required to wear face coverings and undergo health screenings, including temperature checks, to enter the school building.
5. Class sizes will be reduced by only having half the student body meet in person each day. Desks will be moved to maintain social distancing (6 feet separation) throughout the school day to the extent possible, and all desks will face the same direction. Classrooms will be organized to space students apart to the greatest extent possible while retaining educational function.
6. Students will be provided a sanitizing wipe at the end of each period to clean their desk and chair.
7. Students will be required to move expeditiously in the hallways when moving from class to class during passing periods.
8. Frequent hand washing and hand sanitizing are keys to help prevent the spread of COVID-19, influenza, and other communicable diseases. Employees and students must wash hands as often as possible with soap and water for at least 20 seconds. Hand sanitizers will be available in every classroom and touchless sanitizing stations will be in multiple locations throughout the building.
9. Restrooms, door handles, handrails, and other common areas will be cleaned throughout the day.
10. Students will be limited to groups of 50 in any one area including buses.
11. Two backpack-style deep-sanitation sprayers will be utilized by properly trained custodians with approved sanitizing spray once the building has been vacated for the day.

12. Employees and students will receive safety training related to social distancing, face coverings, personal hygiene procedures, and symptoms of COVID-19.
13. Any student who becomes ill during the school day will be sent home. If the student does not drive, they will be placed in isolation until they can be picked up. The isolation room will be sectioned off, and must not be used until properly cleaned and disinfected.

Operations

1. To the greatest extent possible, visitors will be restricted from entry into the building. Face masks are required to enter a building and must be worn at all times. All visitors must enter at the main entrance and undergo a health screening prior to entering the building.
2. Food Service: Meals for students will be available as “grab and go” at the end of the school day while exiting the building.
3. Transportation:
 - a. Students must wear face coverings at all times when on the bus.
 - b. Eating and drinking is prohibited on the bus.
 - c. Students must provide a completed and signed paper copy symptom screening to the driver prior to being allowed on the bus each day.
 - d. Drivers must wear approved and appropriate face coverings.
 - e. Drivers are subject to health screenings as required by BCHS.
4. All custodial/maintenance staff will follow the established cleaning procedures for building cleaning and disinfection as recommended by the IDPH and will be trained on the return to school guidelines. These procedures will include extra sanitation efforts using certified EPA products in both low/high contact areas including:
 - a. Desktops
 - b. Chairs
 - c. Door handles
 - d. Countertops
 - e. Handrails
 - f. Light switches
 - g. Drinking fountains
 - h. Restroom fixtures

Remote-Red Full Remote

Instruction and Learning

In the event of a COVID-19 outbreak or the district is unable to staff in-person instruction, the “Remote-Red” plan will be utilized. The length of time the “Remote-Red” plan is utilized will be dependent upon the specific situation and will be communicated as soon as it is known.

1. All students will work from home.
2. Lessons, activities, and assessments will be located in Google Classroom for all students to easily locate and submit.
3. Daily attendance will be taken for each class. Students must log-in and complete the attendance form for each class by 1:00 each day.
4. Contact with students/parents will happen through Google Classroom, email, phone calls and Google Meet sessions.
5. Students with no internet access must contact the tech department to check out an internet Jet Pack.
6. During “Remote-Red”, daily lessons will be available in Google Classroom by 9:00 a.m.
7. Grading will be traditional grading. Students will be accountable for attending classes remotely and for completing all assignments.
8. Student Supports (Social Work Services, Academic Guidance, Academic Assistance, etc.) will be provided.
9. “A day” and “B day” classes will alternate daily. Below is an example only, as the day of the week the “Remote-Red” plan begins is to be determined.

	Monday	Tuesday	Wednesday	Thursday	Friday
<u>Week 1</u>	A	B	A	B	A
<u>Week 2</u>	B	A	B	A	B

Safety and Wellness

1. Student access to the building will be limited and only upon approval from the building principal. All students and employees will be required to have a daily symptom screening upon entering the building. Students and employees must stay home when not feeling well. Symptom screenings certify the following criteria are met:
 - They do not have a temperature of 100.4F or higher.
 - They are not taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce his/her fever.
 - They have not had close contact or cared for someone with COVID-19 within the past 14 days.
 - They have not been directed to self-quarantine by a healthcare provider.
 - They have not been directed to self-quarantine by the County or State Department of Public Health.
 - They do NOT have any of the following abnormal symptoms:
 - Chills
 - Cough
 - Shortness of breath/difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Nausea or vomiting
 - Diarrhea
2. EVERYONE will be required to wear face coverings while inside the school. Anyone unable to comply will not be allowed to enter.
3. Visitors to the school will be extremely limited. All visitors will be required to wear face coverings and undergo health screenings, including temperature checks, to enter the school building.

Operations

1. To the greatest extent possible, visitors will be restricted from entry into the building. Face masks are required to enter a building and must be worn at all times. All visitors must enter at the main entrance and undergo a health screening prior to entering the building.

2. Food Service: Meals for students will be available through pick-up. Parents should call the high school by 10:00 a.m. each day to request meals and receive pick-up information.
3. All custodial/maintenance staff will follow the established cleaning procedures for building cleaning and disinfection as recommended by the IDPH and will be trained on the return to school guidelines. These procedures will include extra sanitation efforts using certified EPA products in both low/high contact areas including:
 - a. Desktops
 - b. Chairs
 - c. Door handles
 - d. Countertops
 - e. Handrails
 - f. Light switches
 - g. Drinking fountains
 - h. Restroom fixtures

**During “Full Remote”, the building will receive additional cleaning and sanitization.

The three plans; blended-green, blended-yellow, and remote-red were designed for transition from one to another, dictated by the COVID-19 situation in our surrounding area and school. The blended-green and blended-yellow plans utilize the same time schedule and “grab and go” meal format. In the event the school transitions from one plan to another, every effort will be made to notify students and parents as soon as possible to allow maximum preparation time. However, based upon the specific circumstance, the district may need to transition to the remote-red plan with little notice, possibly less than one day.